

## Basilan State College Annual Procurement Plan for FY 2021

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisemen t/Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>GAA</b>												
5020302000	Accountable Forms	Cashier & Collecting Office	NP-53.5 Agency-to-Agency	Quarterly	Quarterly	Quarterly	Quarterly	GoP	30,000.00	30,000.00		Procurement of Check Stubs & Official Receipts
5020301000	Procurement of DBM-PS Supplies	Various Offices	NP-53.5 Agency-to-Agency	Quarterly	Quarterly	Quarterly	Quarterly	GoP	1,200,000.00	1,200,000.00		Procurement of Regular Office Supplies and other materials available in DBM-PS
5020301000	Office Supplies	Various Offices	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	755,000.00	755,000.00		Procurement of Office Supplies <b>not</b> available in DBM-PS from other suppliers
5029903000	Other Supplies and Materials	Various Offices	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	464,000.00	464,000.00		Supply and Delivery of Janitorial, Gardening, non-office supplies and other materials
5020322000	Bulk Purchase of Machinery & Equipment	Various Offices	NP-53.9 - Small Value Procurement	February 3, 2021	February 10, 2021	February 12, 2021	February 14, 2021	GoP	526,000.00	526,000.00		Procurement of Office Equipment, Furniture & Fixtures (Printers, Binding Machine, Shredder, Dispenser & UPS, etc.)
5020322000	Bulk Purchase of Furniture & Fixtures	Various Offices	NP-53.9 - Small Value Procurement	February 3, 2021	February 10, 2021	February 12, 2021	February 14, 2021	GoP	325,000.00	325,000.00		Procurement of Office Equipment, Furniture & Fixtures (Cabinets, Office Tables, Chairs, Whiteboards & Corkboards, etc.)
5021304000	Electrical Equipment & Supplies	Electrical Services	NP-53.9 - Small Value Procurement	March 2, 2021	March 9, 2021	March 11, 2021	March 13, 2021	GoP	585,000.00	585,000.00		Repair and Maintenance-Buildings and Other Structures for Electrical Services
5021304000	Building & Facility Enhancement	General Services	NP-53.9 - Small Value Procurement	March 2, 2021	March 9, 2021	March 11, 2021	March 13, 2021	GoP	250,000.00	250,000.00		Materials for Repair and Maintenance-Buildings and Other Structures (Improvement & Renovation of Classrooms & Offices)
5020309000	Procurement of T-shirt for Foundation Day	Admin & Faculty	NP-53.9 - Small Value Procurement	May 4, 2021	May 11, 2021	May 13, 2021	May 15, 2021	GoP	300,000.00	300,000.00		Printing of T-Shirt for Employees of BaSC for Foundation Day
5029903000	Procurement of Spare Parts, Accessories & materials of Vehicles	General Services	NP-53.9 - Small Value Procurement	May 4, 2021	May 11, 2021	May 13, 2021	May 15, 2021	GoP	230,000.00	230,000.00		Purchase of spare parts and accessories for existing vehicles
5020301000	Office Supplies for Printing of Modules for SY: 2021-2022	Academe	Competitive Bidding	January 10, 2021	January 17, 2021	February 3, 2021	February 10, 2021	GoP	4,000,000.00	4,000,000.00		Supply and Delivery of Bond Papers and Inks for Printing of Modules for SY: 2021-2022
5020309000	ICT Connection and other Equipment	Academe	NP-53.9 - Small Value Procurement	May 4, 2021	May 11, 2021	May 13, 2021	May 15, 2021	GoP	500,000.00	500,000.00		

5021203000	Procurement of Security Service	Security Services	Competitive Bidding	January 10, 2021	January 17, 2021	February 3, 2021	February 10, 2021	GoP	2,400,000.00	2,400,000.00		Procurement of Security Service for One Year
5020309000	Electricity Expenses	General Services	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	1,688,000.00	1,688,000.00		
5020309000	Water Expenses	General Services	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	500,000.00	500,000.00		
5020309000	Cable, Satellite, Telegraph and Radio Expenses	General Services	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	5,000.00	5,000.00		
5020309000	Fuels, Oil and Lubricants	Transportation	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	720,000.00	720,000.00		
								<b>SUB-TOTAL</b>	<b>13,253,000.00</b>	<b>13,253,000.00</b>		

PROGRAMS & ACTIVITIES													
	Accreditation Survey Visit	Admin & Faculty	Competitive Bidding	April 1, 2021	April 21, 2021	April 27, 2021	May 4, 2021	GoP	1,100,000.00	1,100,000.00		Procurement of Office Supplies & Equipment, Food, Accommodation and others for the Accreditation Survey Visit	
	In-House Training/Seminar on Government Procurement	Admin & Faculty	NP-53.9 - Small Value Procurement	April 1, 2021	April 8, 2021	April 10, 2021	April 13, 2021	GoP	300,000.00	300,000.00		Procurement of Training Kits & Materials and Food for Seminar on RA 9184 & Training on Preparation of PPMP & APP	
	Strategic Planning	Admin & Faculty	NP-53.9 - Small Value Procurement	April 1, 2021	April 8, 2021	April 10, 2021	April 13, 2021	GoP	300,000.00	300,000.00		Contingency, Food, Snack, Accommodation, Certificate, Token (Consultant, Clientele and Facilitator)	
	Foundation Day	Admin & Faculty	NP-53.9 - Small Value Procurement	May 4, 2021	May 11, 2021	May 13, 2021	May 15, 2021	GoP	250,000.00	250,000.00		Procurement of Supplies, Food, Accommodation and others for the Foundation Day	
	SUC's Levelling	Admin & Faculty	NP-53.9 - Small Value Procurement	May 4, 2021	May 11, 2021	May 13, 2021	May 15, 2021	GoP	300,000.00	300,000.00		Procurement of (Food, Accommodation, Transportation for the Accreditors, Supplies and other materials for the SUC's Levelling	
	UNIVERSITYHOOD	Admin & Faculty	NP-53.9 - Small Value Procurement	May 4, 2021	May 11, 2021	May 13, 2021	May 15, 2021	GoP	500,000.00	500,000.00		Transportation, Food, Porter Fee, Hotel Accommodation, Communication	
	ISO	Admin & Faculty	NP-53.9 - Small Value Procurement	June 1, 2021	June 8, 2021	June 10, 2021	June 12, 2021	GoP	500,000.00	500,000.00		Procurement of Food/Snacks/Accommodation (clientele) (ISO), Certificate/Token (Facilitator) (ISO) and Training for ISO	
	Conduct of Activities for Sports and Cultural Development	Admin & Faculty	NP-53.9 - Small Value Procurement	June 1, 2021	June 8, 2021	June 10, 2021	June 12, 2021	GoP	1,000,000.00	1,000,000.00		Procurement of supplies, Equipment and other materials for the sports and cultural activities	
	Conduct of Research Activities	Academe	NP-53.9 - Small Value Procurement	Jan-Dec 2021	Jan-Dec 2021	Jan-Dec 2021	Jan-Dec 2021	GoP	774,000.00	774,000.00		Procurement of office supplies, equipment and other materials needed for the conduct of research activities	
	Conduct of Extension Services	Academe	NP-53.9 - Small Value Procurement	Jan-Dec 2021	Jan-Dec 2021	Jan-Dec 2021	Jan-Dec 2021	GoP	750,000.00	750,000.00		Procurement of office supplies, equipment and other materials needed for the conduct of extension services	
				<b>SUB-TOTAL</b>						<b>5,774,000.00</b>	<b>5,774,000.00</b>		

Fiduciary Fund												
5021304000	Electrical Supplies and Equipment	General Services	Competitive Bidding	March 1, 2021	March 22, 2021	March 29, 2021	April 2, 2021	Income	1,554,500.00	988,500.00	566,000.00	Bulk Purchase of Electrical supplies and equipment
5029903000	Bulk Purchase of Furnitures & Fixtures	Academe	NP-53.9 - Small Value Procurement	May 4, 2021	May 11, 2021	May 13, 2021	May 15, 2021	Income	165,000.00	47,000.00	118,000.00	Procurement of Furnitures & Fixtures (Executive Tables, Conference Tables, Built-in Cabinets, etc.)
5020322000	Bulk Purchase of Office Equipment	Various Offices	Competitive Bidding	March 1, 2021	March 22, 2021	March 29, 2021	April 2, 2021	Income	2,854,495.00	152,707.00	2,701,788.00	Procurement of Office Equipment (Airconditioners, Multimedia Projectors, Photocopier, Printers, etc.)
5029903000	Food and other supplies for different in-house trainings & school activities	Admin & Academe	NP-53.9 - Small Value Procurement	Jan-Dec 2021	Jan-Dec 2021	Jan-Dec 2021	Jan-Dec 2021	Income	450,000.00	450,000.00		Food, supplies, transportation and other expenses for Research and Extension Services, Symposia, Procurement Meetings, etc.
5021304000	Repair and Maintenance of School Facilities & buildings	General Services	Competitive Bidding	June 1, 2021	June 22, 2021	June 26, 2021	June 29, 2021	Income	1,593,000.00	1,593,000.00		Repair and Maintenance-Buildings and Other Structures (Construction & Renovation of Classrooms & Offices)
5020308000	Medical Supplies	School Clinic	NP-53.9 - Small Value Procurement	May 4, 2021	May 11, 2021	May 13, 2021	May 15, 2021	Income	531,640.00	531,640.00		Acquisition of Drugs and Medicines and Medical Supplies for the School Clinic
5029903000	Office Supplies and Other Materials	Various Offices	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	Income	1,120,686.00	1,120,686.00		Procurement of Office Supplies <b>not</b> available in DBM-PS from other suppliers
5020301000	Procurement of DBM-PS Supplies	Various Offices	NP-53.5 Agency-to-Agency	Quarterly	Quarterly	Quarterly	Quarterly	Income	190,714.00	190,714.00		Procurement of Regular Office Supplies, Materials and Equipment available in DBM-PS
5029902000	Printing and Publication	Chronicler	NP-53.9 - Small Value Procurement	October 1, 2021	October 8, 2021	October 12, 2021	October 14, 2021	Income	1,200,000.00	1,200,000.00		Magazine and Newspaper Printing
5020503000	Internet Subscription	Various Offices	Limited Source Bidding	Monthly	Monthly	Monthly	Monthly	Income	1,080,000.00	1,080,000.00		Internet Connection plan for One (1) Year
5020322000	Journals Subscription	College Library	NP-53.9 - Small Value Procurement	February 17, 2021	February 24, 2021	February 26, 2021	February 28, 2021	Income	500,000.00	500,000.00		Yearly Journal Subscription
1060503000	ICT equipment & Computer Accessories & Supplies	Various Offices	Competitive Bidding	June 1, 2021	June 22, 2021	June 26, 2021	June 29, 2021	Income	3,303,252.00		3,303,252.00	Bulk Purchase of Desktop, Laptop & other ICT equipment for different offices
<b>SUB-TOTAL (Fiduciary Fund)</b>									<b>13,820,933.00</b>	<b>7,131,893.00</b>	<b>6,689,040.00</b>	

<b>INCOME GENERATING PROJECT (IGP)</b>												
5020302000	Accountable Forms	IGP Office	NP-53.5 Agency-to-Agency	Quarterly	Quarterly	Quarterly	Quarterly	Income	15,000.00	15,000.00		Official Receipts
5020301000	Office Supplies & Equipment	IGP Office	NP-53.9 - Small Value Procurement	June 1, 2021	June 8, 2021	June 10, 2021	June 12, 2021	Income	144,973.00	52,583.00	92,390.00	Purchase of Built-in Cabinets and Desktop Computer and other office equipment and supplies
5021601000	Procurement of Student Uniform Cloths and PE Uniforms	IGP Office	NP-53.9 - Small Value Procurement	May 4, 2021	May 25, 2021	June 1, 2021	June 8, 2021	Income	838,750.00	838,750.00		Procurement of P.E. Uniforms, Cloth for Uniform
5020399000	Procurement of Garments & Textile Products	IGP Office	NP-53.9 - Small Value Procurement	April 1, 2021	April 8, 2021	April 10, 2021	April 13, 2021	Income	238,073.00	238,073.00		Procurement of Toga, Assembling of Caps (Labor) for Graduate & Undergraduates
<b>SUB-TOTAL (IGP)</b>									<b>1,236,796.00</b>	<b>1,144,406.00</b>	<b>92,390.00</b>	

<b>TUITION AND OTHER FEES (TOF)</b>												
5020301000	Procurement of DBM-PS Supplies	Academe	NP-53.5 Agency-to-Agency	Quarterly	Quarterly	Quarterly	Quarterly	Income	136,276.00	136,276.00		Procurement of Regular Office Supplies, Materials and Equipment available in DBM-PS
5020301000	Office Supplies & other materials	Academe	Competitive Bidding	June 1, 2021	June 22, 2021	June 26, 2021	June 29, 2021	Income	2,784,135.00	2,784,135.00		Procurement of Office Supplies <b>not</b> available in DBM-PS from other suppliers
5029903000	Purchase of Office Equipment & Furnitures	Academe	NP-53.9 - Small Value Procurement	March 2, 2021	March 9, 2021	March 11, 2021	March 13, 2021	Income	623,100.00	59,100.00	564,000.00	Purchase of office equipment and furniture and fixtures for the Faculty and President's Office
5029903000	Purchase of ICT Equipment	Academe	NP-53.9 - Small Value Procurement	April 1, 2021	April 8, 2021	April 10, 2021	April 13, 2021	Income	509,072.00		509,072.00	Purchase of Desktop Computers, Laptop, Projectors, Camera & Drone
5029903000	Food and other supplies for different in-house trainings & school activities	Academe	NP-53.9 - Small Value Procurement	Jan-Dec 2021	Jan-Dec 2021	Jan-Dec 2021	Jan-Dec 2021	Income	390,000.00	390,000.00		Food, supplies, transportation and other expenses for Research and Extension Services, Symposia, Procurement Meetings, etc.
5029903000	Food and other supplies for meetings and conferences	Admin & Academe	NP-53.9 - Small Value Procurement	Jan-Dec 2021	Jan-Dec 2021	Jan-Dec 2021	Jan-Dec 2021	Income	300,000.00	300,000.00		Food, supplies and other expenses for meetings and conferences of the admin and academe
5029903000	Rents - Buildings and Structures	Admin	NP-53.10 Lease of Real Property and Venue	Monthly	Monthly	Monthly	Monthly	Income	420,000.00	420,000.00		Lease of Building for City Campus
5029903000	Acquisition of Land	Admin	Direct Contracting	Feb. 2, 2021	Feb. 23, 2021	March 3, 2021	March 15, 2021	Income	3,000,000.00		3,000,000.00	
<b>SUB-TOTAL (TOF)</b>									<b>8,026,307.00</b>	<b>3,953,235.00</b>	<b>4,073,072.00</b>	

