



Republic of the Philippines
BASILAN STATE COLLEGE
OFFICE OF THE BIDS AND AWARDS COMMITTEE
Main Campus Sumagdang, Isabela City, Basilan
Tel. No. 062-200-7523
[www. Bassc.edu.ph](http://www.Bassc.edu.ph)

REQUEST FOR QUOTATION (RFQ)

Vision:

A center of excellence in instruction, research, extension and production directed towards global and sustainable human development.

The Basilan State College (BaSC), through its Bids and Awards Committee (BAC), will undertake a Small Value Procurement for the “*Office Supplies & Equipment for Research Department*” with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Mission:

Basilan State College shall provide quality human resources equipped with adequate knowledge, skills, and attitude in technological, vocational and professional fields of instruction, research, extension, and production to improve the quality of life of its clientele.

Name of Project : Office Supplies & Equipment for Research Department

Brief Description of the Project : Office Supplies, Equipment & Consumables

Location : Basilan State College, Isabela City, Basilan

Approved Budget of the Contract : Two Hundred Three Thousand Nine Hundred Seventy Three Pesos & 88/100 Only (P 203,973.88)

Date of Opening of Bids : June 6, 2018, 10:00 am at the CAO Office, Admin. Building, Basilan State College, Isabela City, Basilan

Delivery Date : Seven (7) days upon approval of sample and receipt of Purchase Order

Interested suppliers are required to submit their valid and current Mayor’s Permit and PhilGEPS Registration Certificate, and price quotation (Annex “A”).

Submission of quotation and eligibility documents is on or before 10:00 a.m. of June 6, 2018, at the Chief Administrative Office, Administrative Building, Basilan State College, Isabela City, Basilan

For inquiry, you may contact us at cel. no. 09063748056 or email us at julietasabdani@yahoo.com and/or basc.cao@gmail.com

Very truly yours,

NENENG M. MONTONG-HUSIN
BAC Chairperson

 BaSC Main Campus Administration Bldg., Isabela City, Basilan  (+63) 9157784922  Basilanstate_college@yahoo.com

Together we can make a difference ...

PRICE QUOTATION FORM

Date

Bids and Awards Committee
Basilan State College
Isabela City, Basilan

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Item #	Qty	Unit	Item Description	Unit Cost	Total Cost
1	1	Piece	Puncher Heavy Duty		
2	20	Piece	Sign Pen Black		
3	1	Piece	Staple Remover Plier		
4	1	Piece	Stapler Standard Type No. 35		
5	2	Bottle	Epson Ink 664 Black		
6	1	Set	Epson Ink 664 CYM		
7	3	Unit	Digital Camera		
8	2	Unit	Water Dispenser		
9	8	Unit	Netbook		
10	1	Unit	Electric Stand Fan		
11	20	Piece	DVD Rewritable		
12	1	Unit	External Hard Drive (1 TB)		
13	1	Unit	Binding & Punching Machine		
GRAND TOTAL					

(Amount in Words)

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Name of Company

Contact Number